

## Your Data: Aberdeen Planning Guidance and Supplementary Guidance Consultation

### How we use your information

By participating in this consultation, you will help Aberdeen City Council determine your thoughts on the suite of Aberdeen Supplementary Guidance and Aberdeen Planning Guidance.

Your responses to the questions will be used for statistical purposes only. If you do provide any comments, we may use them in the report, but you won't be identified as having made the comment. The report will be published on the Council's website.

The consultation also asks questions about you. This information is voluntary. By providing the information, you help us monitor the statistical data to ensure the council is interacting in a balanced way with groups of people with protected characteristics as defined by the Equality Act 2010.

### How long we keep your information

Responses will be kept until we complete the analysis of the responses which will be used to inform decisions on the content of Aberdeen Supplementary Guidance and Aberdeen Planning Guidance. The results of the consultation will be communicated to Council Committee in the form of a report, which will be published on the Council website and will be kept permanently.

### Your rights

You have rights in relation to your data, including the right to ask for a copy of it. [See more information about all of the rights you have](#) and how they work in practice, as well as contact details for the Council's Data Protection Officer. You also have the right to make a complaint to the [Information Commissioner's Office](#) if you think we have not handled your data properly.

### Our legal basis

Aberdeen City Council is the Data Controller for your information. Wherever we process personal data we must have a legal basis in data protection law for doing so. The Council's legal basis for this processing is that it is necessary for the performance of a task carried out in the public interest or in the exercise of the official authority vested in the Council.

In doing so, we are also likely to process special categories of personal data about you. The Council's legal basis for doing so is that it is necessary for reasons of substantial public interest, of the purpose of equality monitoring.