



PRIVACY STATEMENT

Aberdeen City Council (ACC) will use your response to the consultation, including any personal data, as part of the review of the Aberdeen City Centre Conservation Area Character Appraisal and consultation on the Proposed Regulation 11 Direction. ACC will not share or disclose any personal data about you to any organization or person unless it is authorized or required to do so by law.

The data controller for this information is ACC. Wherever we process personal data we need to have a legal basis to do so in data protection law. We understand our legal basis for processing this information to be part of our public task, as this is an activity which is necessary for the performance of a task carried out in the public interest.

At the end of the consultation, where contact details have been provided, the Masterplanning, Design and Conservation Team will provide you with a respondent number. You may also be contacted about the comments you have made, if any additional clarity is required. If you chose not to provide your contact details, your comments will still be valid but we will not be able to contact you in the future.

Responses will be collated, redacted, summarised and stored electronically or in locked cabinets in Marischal College. All redacted responses will be published, alongside the respondents name (if provided), on the Aberdeen City Council website. Contact details will not be made public, but your name and respondent number will be published.

Aberdeen City Council will only keep your personal data for as long as is needed. Data will be kept until the review of the City Centre Conservation Area Character Assessment is completed - this is likely to be around 1 years time (so 2022). Following this, data will be disposed of in a secure manner.

YOUR DATA, YOUR RIGHTS

You've got legal rights about the way ACC handles and uses your data, which include the right to ask for a copy of it, and to ask us to stop doing something with your data. Please contact the Council's Data Protection Officer by e-mailing DataProtectionOfficer@aberdeencity.gov.uk or writing to Data Protection Officer, Aberdeen City Council, Governance, Level 1 South, Marischal College, Broad Street, Aberdeen, AB10 1AB. More information is available at: - <https://www.aberdeencity.gov.uk/your-data>